

Recommendations of the City Finance and Governance Committee – 15 August 2023

Tuesday, 22 August 2023
Council

Strategic Alignment - Enabling Priorities

Public

Approving Officer:
Alana Martin, Governance

EXECUTIVE SUMMARY

The City Finance and Governance Committee considered the following Items at its meeting held on 15 August 2023 and resolved to present to Council the following recommendations for Council determination:

- Item 4.1 – Review of the Adelaide Economic Development Agency
- Item 4.2 – Commercial Events and Festivals Sponsorship Program
- Item 4.3 - Community Impact Grants and Strategic Partnership Program
- Item 4.4 – Draft Code of Practice for Meeting Procedures
- Item 4.5 – Draft Behavioural Support Policy
- Item 7.1 - Expansion of Adelaide Free Wi-Fi to Victoria Park

RECOMMENDATION

1. **Recommendation 1** – Item 4.1 – Review of the Adelaide Economic Development Agency
THAT COUNCIL:
 1. Notes the Review of the Adelaide Economic Development Agency undertaken by KPMG as included in Attachment A, and the Review of the Adelaide Economic Development Agency undertaken by Deloitte as included in Attachment B, to Item 4.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 15 August 2023.
 2. Authorises the Chief Executive Officer to work with the AEDA Board and City of Adelaide administration to implement recommendations of KPMG and Deloitte Reviews.
 3. Notes the implementation plan to address the recommendations of the Reviews will be presented to the City Finance and Governance Committee at its October 2023 meeting.
 4. Notes that external independent advice will be sought to assist the administration in the implementation of the review recommendations with a particular focus on advice in relation to recommendations relating to develop the Economic Development Strategy and Council/Subsidiary governance recommendations as required.
2. **Recommendation 2** – Item 4.2 – Commercial Events and Festivals Sponsorship Program
THAT COUNCIL
 1. Approves the intended use of the \$600,000 funding allocated by Council to AEDA as part of the 2023/24 BP&B for a proposed strategic events fund as follows:
 - 1.1 \$100,000 allocated for the delivery of initiatives that leverage events and encourage visitors to spend extra days and nights in the city to be used at AEDA's discretion; and
 - 1.2. \$500,000 allocated for the delivery of a contestable Commercial Events and Festivals Sponsorship Program exclusively for commercial event operators and businesses operating on an expected profit basis.
 2. Notes the draft Commercial Events and Festivals Sponsorship Program Guidelines developed to direct the administration of the contestable fund.

3. **Recommendation 3** – Item 4.3 – Community Impact Grants and Strategic Partnership Program

THAT COUNCIL:

1. Adopts the proposed changes to the Community Impact Grants and Strategic Partnerships Operating Guidelines as per Attachment A to Item 4.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 15 August 2023.
2. Notes that the following Grants will open by the end of August 2023, as per the 2023/24 Business Plan and Budget.
 - 2.1. Community Impact Grants
 - 2.2. Arts and Cultural Grants
 - 2.3. Carbon Neutral Catalyst Grants
 - 2.4. Christmas Live Music and Performance Grants.

4. **Recommendation 4** – Item 4.4 – Draft Code of Practice for Meeting Procedures

THAT COUNCIL

1. Adopts the Code of Practice for Meeting Procedures, as contained in Attachment A to Item 4.4 on the Agenda for the meeting of the City Finance and Governance Committee held on 15 August 2023.
2. Approves the deletion of the following sections of the City of Adelaide Standing Orders
 - 2.1. Chapter Six
 - 2.1.1. Part One - Council and its Committees
 - 2.1.2. Part Three - Selection of Council Members to Nominated Positions
 - 2.2. Chapter Seven
 - 2.2.1. Part One - Council and its Committees
 - 2.2.2. Part Three - Selection of Council Members to Nominated Positions
 - 2.2.3. Part One - Introduction
 - 2.2.4. Part Two - Calling And Notice Of Meetings
 - 2.2.5. Part Three - Place Of Council And Committee Meetings
 - 2.2.6. Part Five – Meeting Documents section 206 only
 - 2.2.7. Part Six - Business at meetings
 - 2.2.8. Part Seven - Start of Meeting and Quorum
 - 2.2.9. Part Eight - Questions
 - 2.2.10. Part Nine - Public involvement at meetings
 - 2.2.11. Part Ten - Motions and addresses by members.
 - 2.2.12. Part 11 – Voting
 - 2.2.13. Part 12 - Meeting Interruption
3. Supports the inclusion of the following non-denominational pledge into the Council agenda:
'May we in this meeting speak honestly, listen attentively, think clearly and decide wisely for the good governance of the City of Adelaide and the wellbeing of those we serve.'
4. Authorises the CEO to make any necessary typographical or syntactical revisions to the Code of Practice for Meeting Procedures.

It should be noted, that for Part 1 of the motion to be carried, it must be supported by 2/3 of the members present eligible to vote.

5. **Recommendation 5** – Item 4.5 – Draft Behavioural Support Policy

THAT COUNCIL:

1. Endorses the Draft Behavioural Support Policy in Attachment A to Item 4.5 on the Agenda for the meeting of the City Finance and Governance Committee on 15 August 2023 for the purposes of public consultation.

6. **Recommendation 6** – Item 7.1 - Expansion of Adelaide Free Wi-Fi to Victoria Park

THAT COUNCIL:

1. Notes the expected cost of expanding the Adelaide Free Wi-Fi Network to the western side of Victoria Park / Pakapakanthi (Park 16) is \$275,000, and its potential completion time of 1-2 months.
 2. Notes this expansion project has not been included in the 2023-24 Annual Business Plan and Budget, and that it will be considered as part of the 24/25 Annual Business Plan and Budget.
 3. Notes the draft Master Plan for Victoria Park / Pakapakanthi (Park 16) report identifies the incorporation of smart technologies across the park including public wi-fi.
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DISCUSSION

1. The City Finance and Governance Committee met on Tuesday 15 August 2023. The Agenda with public reports for the meeting can be viewed [here](#).
2. The following matters were the subject of deliberation:

- 2.1. Item 4.1 – Review of the Adelaide Economic Development Agency

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

THAT COUNCIL:

1. Notes the Review of the Adelaide Economic Development Agency undertaken by KPMG as included in Attachment A, and the Review of the Adelaide Economic Development Agency undertaken by Deloitte as included in Attachment B, to Item 4.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 15 August 2023.
 2. Authorises the Chief Executive Officer to work with the AEDA Board and City of Adelaide administration to implement recommendations of KPMG and Deloitte Reviews.
 3. Notes the implementation plan to address the recommendations of the Reviews will be presented to the City Finance and Governance Committee at its October 2023 meeting.
 4. Notes that external independent advice will be sought to assist the administration in the implementation of the review recommendations with a particular focus on advice in relation to recommendations relating to develop the Economic Development Strategy and Council/Subsidiary governance recommendations as required.
- 2.2 Item 4.2 - Commercial Events and Festivals Sponsorship Program

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Approves the intended use of the \$600,000 funding allocated by Council to AEDA as part of the 2023/24 BP&B for a proposed strategic events fund as follows:
 - 1.1 \$100,000 allocated for the delivery of initiatives that leverage events and encourage visitors to spend extra days and nights in the city to be used at AEDA's discretion; and
 - 1.2 \$500,000 allocated for the delivery of a contestable Commercial Events and Festivals Sponsorship Program exclusively for commercial event operators and businesses operating on an expected profit basis.
 2. Notes the draft Commercial Events and Festivals Sponsorship Program Guidelines developed to direct the administration of the contestable fund.
- 2.3 Item 4.3 - Community Impact Grants and Strategic Partnership Program

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

THAT COUNCIL:

1. Adopts the proposed changes to the Community Impact Grants and Strategic Partnerships Operating Guidelines as per Attachment A to Item 4.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 15 August 2023.
 2. Notes that the following Grants will open by the end of August 2023, as per the 2023/24 Business Plan and Budget.
 - 2.1. Community Impact Grants
 - 2.2. Arts and Cultural Grants
 - 2.3. Carbon Neutral Catalyst Grants
 - 2.4. Christmas Live Music and Performance Grants.
- 2.4 Item 4.4 - Draft Code of Practice for Meeting Procedures

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

That Council

1. Adopts the Code of Practice for Meeting Procedures, as contained in Attachment A to Item 4.4 on the Agenda for the meeting of the City Finance and Governance

Committee held on 15 August 2023.

2. Approves the deletion of the following sections of the City of Adelaide Standing Orders

2.1 Chapter Six

2.1.1. Part One - Council and its Committees

2.1.2. Part Three - Selection of Council Members to Nominated Positions

2.2. Chapter Seven

2.2.1. Part One - Council and its Committees

2.2.2. Part Three - Selection of Council Members to Nominated Positions

2.2.3. Part One - Introduction

2.2.4. Part Two - Calling And Notice Of Meetings

2.2.5. Part Three - Place Of Council And Committee Meetings

2.2.6. Part Five – Meeting Documents section 206 only

2.2.7. Part Six - Business at meetings

2.2.8. Part Seven - Start of Meeting and Quorum

2.2.9. Part Eight - Questions

2.2.10. Part Nine - Public involvement at meetings

2.2.11. Part Ten - Motions and addresses by members.

2.2.12. Part 11 – Voting

2.2.13. Part 12 - Meeting Interruption

3. Supports the inclusion of the following non-denominational pledge into the Council agenda:

'May we in this meeting speak honestly, listen attentively, think clearly and decide wisely for the good governance of the City of Adelaide and the wellbeing of those we serve.'

4. Authorises the CEO to make any necessary typographical or syntactical revisions to the Code of Practice for Meeting Procedures.

2.5 Item 4.5 - Draft Behavioural Support Policy

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

That Council:

1. Endorses the Draft Behavioural Support Policy in Attachment A to Item 4.5 on the Agenda for the meeting of the City Finance and Governance Committee on 15 August 2023 for the purposes of public consultation.

2.6. Item 7.1 - Expansion of Adelaide Free Wi-Fi to Victoria Park

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

THAT COUNCIL:

1. Notes the expected cost of expanding the Adelaide Free Wi-Fi Network to the western side of Victoria Park / Pakapakanthi (Park 16) is \$275,000, and its potential completion time of 1-2 months.
2. Notes this expansion project has not been included in the 2023-24 Annual Business Plan and Budget, and that it will be considered as part of the 24/25 Annual Business Plan and Budget.
3. Notes the draft Master Plan for Victoria Park / Pakapakanthi (Park 16) report identifies the incorporation of smart technologies across the park including public wi-fi.

2.7. Item 7.2 - Strategic Plan 2020-24 Year 3 Update

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE:

1. Notes the progress report provided for year three (2022-23) of the City of Adelaide 2020-2024 Strategic Plan provided as Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 15 August 2023.

2.8. Item 7.3 - Developing the 2024-2028 Strategic Plan

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE:

1. Notes the proposed structure for the 2024-2028 Strategic Plan provided in this report.
2. Notes the high-level summary of the initial research activities to support the Strategic Plan development, Attachment A to Item 7.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 15 August 2023.
3. Notes a minor amendment to the Strategic Plan Review project timeline provided in Attachment B to Item 7.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 15 August 2023, to include a special meeting of the City Finance and Governance Committee.
4. Notes that Council will receive a Draft Strategic Plan document for adoption for the purposes of public consultation in September 2023.

2.9. Item 8.2 - Long Term Financial Plan Assumptions

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE:

1. Receives and notes the 2023/24 to 2032/33 Long Term Financial Plan presentation as set out in Attachment A to Item 8.2 on the Agenda for the City Finance and Governance Committee meeting held on 15 August 2023, with feedback to be determined by the City Finance and Governance Committee.
3. The Committee also participated in workshops on Community Buildings in the Park Lands and Long Term Financial Plan Assumptions.

DATA AND SUPPORTING INFORMATION

Link 1 – City Finance and Governance Committee Agenda

ATTACHMENTS

Nil

- END OF REPORT -